

**Liza Jackson Preparatory School
Board Meeting Minutes
November 17, 2020**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, November 17, 2020. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member, Ms. Kate Henderson, Board Member and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: Ms. Jo Henderson

GUESTS PRESENT: None

Ms. Lee convened the meeting at 4:10 PM with a call to order. Ms. Lee welcomed the Board Members and opened the meeting.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Lee called for a motion to approve the minutes from the previous meeting. Ms. Gunter made a motion, Dr. Semenov seconded, and the motion carried.

Item 2: Ms. Lee called for a motion to approve the agenda. Dr. Semenov made a motion to approve the agenda, Ms. Gunter seconded, and the motion carried.

Item 4: Consent Items: None

Item 5: Reports and Discussion Items: Ms. McKinley presented the Pupil Progression Plan changes to the Board. Ms. Lee called for a motion to approve the changes. Dr. Semenov made a motion, Ms. Gunter seconded, and the motion carried. Ms. McKinley presented the Principal's report with updates on Covid cases as well as the procedures in place to protect students and staff.

Ms. Roberts presented her CEO report to include the school receiving the sales tax benefit in January 2021 and the County Commissioners approving the reimbursement to the school for the new road and traffic light. Next Ms. Roberts gave an update on the plans for the new facility grand opening in 2021. Ms. Roberts informed the Board members that the new facility will be ready on schedule or ahead of time.

Item 6: Action Items: Ms. Lee asked Ms. Roberts to report on the budget. Ms. Roberts gave an update on the Budget Amendment. Ms. Lee called for a motion to approve the Budget Amendment. Ms. Gunter made a motion, Dr. Semenov seconded and the motion carried. Ms. Roberts reviewed the Quarterly Financial Statements ending 09-30-2020. Ms. Roberts reported only minor changes including increase in food costs as all students eat free this year. Ms. Lee called for a motion to approve the Budget. Ms. Gunter made the motion, Dr. Semenov seconded, and the motion carried.

Item 7: Ms. Lee asked if there were any Emergency Items. None were reported.

Item 8: Ms. Lee asked if there were any Board Member Matters. None were reported.

Item 9: Ms. Lee asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Ms. Gunter seconded, and the motion carried.

The Board meeting was adjourned at 4:50 PM.

Next Board meeting is scheduled for February 16, 2021 at 4:00 PM.