

**Liza Jackson Preparatory School
Board Meeting Minutes
May 17, 2017**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, May 17, 2017. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: Ms. Mary Gunter

GUESTS PRESENT: Staff and Students

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. There were no public comments. Mrs. McKinley and Mrs. Roberts presented teachers with recognition awards for High Impact and also presented students with awards.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Dr. Semenov made the motion, Ms. Lee seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Ms. Boles made a motion to approve the agenda, Ms. Lee seconded, and the motion carried.

Item 3: Public Comment: This item was moved to beginning of meeting.

Item 4: Consent Items: Personnel Changes – Mrs. McKinley informed the Board of the resignation and the replacement for this position.

Item 5: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board of the results of the AdvancED school survey responses. Ms. McKinley also reported the upcoming important events at Liza and informed the Board of the progress on the STEAM program. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the use of the current facility including the upcoming feasibility study.

Item 6: Action Items: Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the Budget Amendments. Ms. Henderson called for a motion to approve the Budget Amendment. Ms. Lee made the motion, Dr. Semenov seconded and the motion carried. Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Henderson called for a motion to approve the Quarterly Financial Statements. Ms. Boles made the motion, Ms. Henderson seconded and the motion carried. Ms. Henderson asked Ms. Roberts to present the preliminary budget for 2017-2018. Ms. Henderson then asked for a motion to approve the preliminary budget. Ms. Lee made the motion, Ms. Boles seconded and the motion carried. Next, Ms. Henderson asked Mrs. McKinley to review the changes to the Employee Manual. The Board reviewed the changes. Ms. Henderson called for a motion to approve the changes. Ms. Lee made the motion the motion and Ms. Boles seconded and the motion carried.

Finally, Ms. Henderson asked Ms. Walker to review the changes to the Wellness Policy. Changes included updates to the National School Lunch Program requirements, training for students and staff, and implementing a Lunchroom Score Card. Ms. Henderson called for a motion to approve the changes to the Wellness Policy. Ms. Boles made the motion, Dr. Semenov seconded and the motion carried.

Item 7: Ms. Henderson asked if there were any Emergency Items. None were reported.

Item 8: Ms. Henderson asked if there were any Board Member Matters. A board meeting was suggested for July 11, 2017 at 4:00. The Board calendar will be set at the meeting.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Ms. Boles made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:30 pm.