

**Liza Jackson Preparatory School  
Board Meeting Minutes  
November 16, 2021**

The Board of Directors of Liza Jackson Preparatory School convened at 9:41 AM on Tuesday, November 16, 2021. This meeting was advertised and posted.

**MEMBERS IN ATTENDANCE:** Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member, Ms. Julie Jenzen, Ms. Kate Henderson and Dr. Amy Semenov, Board Member.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** None

Ms. Lee convened the meeting at 9:41 AM with a call to order. Ms. Lee welcomed the Board Members and opened the meeting.

**Item 1:** Minutes from the previous Board meeting were reviewed. Ms. Lee called for a motion to approve the minutes from the previous meeting. Ms. Jenzen made a motion, Ms. Henderson seconded, and the motion carried.

**Item 2:** Ms. Lee called for a motion to approve the agenda. Ms. Jenzen made a motion to approve the agenda, Ms. Henderson seconded, and the motion carried.

**Item 3: Public Comment:** None

**Item 4: Consent Items:** Ms. Lee asked Ms. McKinley to present the consent report. Ms. McKinley reported on personnel changes to include new hires and resignations. Ms. Lee called for a motion to approve the personnel changes. Dr. Semenov made the motion, Ms. Henderson seconded, and the motion carried.

**Item 5: Reports and Discussion Items:** A Principal's report was presented by Ms. McKinley informing the Board about the School Opening, Covid updates, Academic Update, Office of Civil Rights review and the Calendar of Events. Ms. McKinley reported the Office of Civil Rights review had no findings against the school. Ms. Roberts presented her CEO report and gave an update on the facility and bond issues. Ms. Roberts informed the Board that an Investors Update will be available December 13, 2021. Finally, Mr. Amunds updated the Board on the completed electrical protection plan and lightning strike protectors as well as other improvements to the school facility.

**Item 6: Action Items:** Ms. Lee asked Ms. Roberts to review the action items. Ms. Roberts gave an overview of the Audited Financial Statements for FYE 063021. Ms. Lee called for a motion to approve the report. Dr. Semenov made the motion, Ms. Jenzen seconded, and the motion carried. Ms. Roberts gave an update on the Budget Amendment FY 21-22. Ms. Lee called for a motion to approve the Budget Amendment. Ms. Jenzen made a motion, Ms. Henderson seconded and the motion carried. Ms. Roberts reviewed the Quarterly Financial Statements through 09-30-21. Ms. Lee called for a motion to approve the Quarterly Financial Statement. Ms. Jenzen made the motion, Ms. Henderson seconded and the motion carried. Ms. Roberts reviewed the preliminary budget for FY 21-22 with the Board. Ms. Lee

called for a motion to approve the Budget. Ms. Henderson made the motion, Ms. Jenzen seconded, and the motion carried. Next, Ms. Roberts reviewed the ESSER 3 Grant Application. Ms. Lee called for a motion to approve the grant application. Ms. Jenzen made the motion, Ms. Henderson seconded, and the motion carried.

**Item 7: Emergency Items:** Ms. Lee asked if there were any Emergency Items. None were reported.

**Item 8: Board Member Matters:** Ms. Lee asked if there were any Board Member Matters. Dr. Semenov requested that the Board consider implementation of the Hope Squad Program for suicide prevention education. Ms. McKinley stated that she will research the program.

**Item 9: Adjournment:** Ms. Lee asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Ms. Jenzen seconded, and the motion carried.

The Board meeting was adjourned at 11:00 AM.