

**Liza Jackson Preparatory School
Board Meeting Minutes
November 14, 2017**

The Board of Directors of Liza Jackson Preparatory School convened at 4:09 PM on Tuesday, November 14, 2017. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Mrs. Mary Gunter, Board Member, Ms Donna Boles, Board Member.

MEMBERS ABSENT: Dr. Amy Semenov

GUESTS PRESENT: None

Ms. Henderson and convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. There were no public comments.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Ms Annette Lee made the motion, Ms Donna Boles seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Ms Annette Lee made a motion to approve the agenda, Ms Donna Boles seconded, and the motion carried.

Item 3: Public Comment: No public comment

Item 4: Consent Items: The request for Family Medical Leave for Aimee Bitler was accepted by the Board. Ms Annette Lee made the motion, Ms. Jo Henderson seconded and the motion carried.

Item 5: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board on the results of the athletic teams, the Fine and Performing Arts departments and the newly formed CyberPatriot Team. Ms Michele Bailey reported on the Community Service Projects for 8th grade. Ms. Terri Roberts presented her CEO reports and gave an update on researching the building of a new school.

Item 6: Action Items: Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the 2016-2017 audited financial statement. Ms Lee made the motion to approve the report, Ms Boles seconded and the motion carried. Ms Roberts requested the board approve the A+ monies distribution plan. Ms Boles made a motion to approve the A+ plan and Ms Henderson seconded and the motion carried. Ms Roberts presented the Budget Amendment FY 17-18 for approval. Ms Boles made a motion to approve and Ms Lee seconded and the motion carried. Ms Roberts requested the board retain Michelle Anchors as an attorney for matters that need further legal interpretation pertaining to family law/child custody rights. Ms Henderson made a motion to approve the retainer and Ms Gunter seconded and the motion carried.

Item 7: Ms. Henderson asked if there were any Emergency Items. None were reported.

Item 8: Ms. Henderson asked if there were any Board Member Matters. Ms Gunter updated the board on the STEAM initiative. The board thanked Ms Gunter for volunteering to lead this new phase in the school's curriculum.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Mrs. Gunter made the motion and Ms Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:08 pm.