

**Liza Jackson Preparatory School
Board Meeting Minutes
July 11, 2017**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, July 11, 2017. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Ms. Donna Boles, Board Member, Ms. Mary Gunter, Board Member and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: none

GUESTS PRESENT: none

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and opened the floor to public comments. There were no public comments.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Ms. Lee made the motion, Ms. Gunter seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Ms. Boles made a motion to approve the agenda, Dr. Semenov seconded, and the motion carried.

Item 3: Public Comment: none

Item 4: Consent Items: Personnel Changes – Mrs. McKinley informed the Board of the resignations and the replacements for open positions.

Item 5: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board of the results of the student assessments and School Grades being an A+ School again. Ms. McKinley also informed the Board about changes to paper-based assessment. Ms. McKinley also reported the upcoming important events at Liza and informed the Board of the progress on the STEAM program and update on the Academic Policy. Board members signed up for GBD dates for the 2017-2018 school year. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center.

Item 6: Action Items: Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the Budget Amendments. Ms. Henderson called for a motion to approve the Final Budget Amendment for 2016-2017. Ms. Lee made the motion, Ms. Boles seconded and the motion carried. Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Henderson asked Ms. Roberts to present the budget for 2017-2018. Ms. Henderson then asked for a motion to approve the preliminary budget. Ms. Lee made the motion, Ms. Boles seconded and the motion carried. Next, Ms. Henderson asked Mrs. McKinley to review the changes to the LJPS Unpaid Meal Charge Policy. The Board reviewed the changes. Ms. Henderson called for a motion to approve the changes. Ms. Lee made the motion the motion and Ms. Boles seconded and the motion carried.

Item 7: Ms. Henderson asked if there were any Emergency Items. None were reported.

Item 8: Ms. Henderson asked if there were any Board Member Matters. Board meeting dates for 2017-2018 School Year were set as follows: November 14, 2017, February 20, 2018 and May 15, 2018. All meetings are scheduled for 4:00 PM.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Ms. Boles made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:05 PM.