

**Liza Jackson Preparatory School
Board Meeting Minutes
February 16, 2021**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, February 16, 2021. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE:

Ms. Annette Lee, Board Chair, Ms. Mary Gunter, Board Member, Ms. Julie Jenzen, Board Member, Ms. Kate Henderson, Board Member and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: None

GUESTS PRESENT: None

Ms. Lee convened the meeting at 4:00 PM with a call to order. Ms. Lee welcomed the Board Members and began the meeting.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Lee called for a motion to approve the minutes from the previous meeting. Ms. Jenzen made one change to previous minutes stating that she was absent not Ms. Henderson at the previous meeting. Ms. Jenzen made the motion to approve minutes with the change, Dr. Semenov seconded, and the motion carried.

Item 2: Ms. Lee called for a motion to approve the agenda. Ms. Jenzen made a motion to approve the agenda, Dr. Semenov seconded, and the motion carried.

Item 3: Public Comment: None

Item 4: Lottery: Ms. Lee asked the Board to conduct the Kindergarten Lottery. All numbers were drawn using a random selection process and recorded via the lottery system requirements. The racial equity requirement was met in accordance to the Lottery policy. Racial numbers selected will match District racial numbers and requirements.

Item 5: Consent Items: Ms. Lee asked Ms. McKinley to present the personnel changes to the Board. Ms. McKinley reported on the status of the personnel replacement due to transfer and the Family Medical Leave extension request. Ms. Lee called for a motion to approve the personnel changes and Family Medical Leave extension request. Ms. Henderson made the motion to approve changes, Dr. Semenov seconded, and the motion seconded.

Item 6: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board of the 2021-2022 School Calendar, sports waivers and updates at the school. Ms. McKinley also thanked Ms. McNamara for her hard work on the lottery process. Ms. McKinley reported the changes regarding Covid 19 precautions and updated numbers of staff and students infected with the virus. Ms. Lee called for a motion to approve the 2021-2022 School Calendar. Dr. Semenov made a motion to approve the calendar, Ms. Jenzen seconded, and the motion carried. Ms. Roberts presented her CEO report and gave an update on the Ron Crawford Recreation Center as well as status update on the new facility. Ms. Roberts reported that the facility is 41.36% complete. She asked Mr. Admonds to give a facility update and

also shared with the Board the school's intent to donate existing furniture and other items to other not-for-profit entities. Next Ms. Roberts reported the STEAM bus could be donated to the Science Center because the new facility would have space in the building for STEAM activities. Ms. Lee called for a motion to approve the donation of the STEAM bus to the Science Center. Dr. Semenov made the motion, Ms. Jenzen seconded and the motion carried. Finally, Ms. Roberts also asked Ms. Walker to preview for the flooring samples and furniture for the Board members.

Item 7: Action Items: Ms. Lee asked Ms. Roberts to review the action items. Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Lee called for a motion to approve the Quarterly Financial Statements. Ms. Jenzen made the motion, Dr. Semenov seconded and the motion carried. Next Ms. Lee asked Ms. Walker to give an update on the changes to the Wellness Policy. Changes included all students eat free, hands free payment, all food items individually capped and wrapped and all meals required to meet nutritional guidelines. Ms. Walker also emphasized the health and wellness requirement as well as the need for physical exercise. Ms. Lee called for a motion to approve the changes to the Wellness Policy. Dr. Semenov made the motion, Ms. Jenzen seconded, and the motion carried.

Item 8: Ms. Lee asked if there were any Emergency Items. None were reported.

Item 9: Ms. Lee asked if there were any Board Member Matters. None were reported.

Item 10: Ms. Lee asked for a motion to adjourn the meeting. Ms. Jenzen made the motion and Dr. Semenov seconded, and the motion carried.

The Board meeting was adjourned at 5:20pm.