

**Liza Jackson Preparatory School  
Board Meeting Minutes  
February 12, 2019**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, February 12, 2019. This meeting was advertised and posted.

**MEMBERS IN ATTENDANCE:** Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member and Dr. Amy Semenov, Board Member.

**MEMBERS ABSENT:** Ms. Julie Jenzen

**GUESTS PRESENT:** None

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and opened the meeting.

**Item 1:** Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Ms. Gunter made a motion, Ms. Lee seconded, and the motion carried.

**Item 2:** Ms. Henderson called for a motion to approve the agenda. Ms. Lee made a motion to approve the agenda, Ms. Gunter seconded, and the motion carried.

**Item 3: Public Comment:** None

**Item 4: Lottery Policy:** Ms. Henderson asked Ms. Roberts to give an update on the Student Demographics. Ms. Roberts reported that Liza was very close to the District average for all race populations with the very low overall difference at .01% as compared to the District population.

**Item 5: Lottery:** Ms. Henderson asked the Board to conduct the Kindergarten Lottery. All numbers were drawn using a random selection process and recorded via the lottery system requirements. The racial equity requirement was met in accordance to the adopted Lottery policy.

**Item 6: Consent Items:** Ms. Henderson asked Ms. McKinley to present the personnel changes to the Board. Ms. McKinley reported on personnel changes to include two promotions, a resignation, a death and a request for Family Medical Leave. Ms. Henderson called for a motion to approve the request for Family Medical Leave. Ms. Lee made a motion, Dr. Semenov seconded, and the motion carried.

**Item 7: Reports and Discussion Items:** Ms. Coraine presented the Progress Monitoring updating the Board on the mid year student progress as well as the MAP Proficiency projections for elementary students. Ms. Coraine reported the reading growth from last year to present is due to a change in the curriculum, stating it was a positive change for students and teachers. Ms. Bailey presented the Progress Monitoring and MAP Proficiency projections updating the Board on the mid year student progress for middle school students. A Principal's report was presented by Ms. McKinley informing the Board of the 2019-2020 School Calendar. Ms. McKinley also reported on upcoming important events at Liza, achievements of student athletics and updated the Board on the progress of the STEAM program. Project

Based Learning and additional teacher training to STEAM program will be added to the program over the summer months. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the use of the current facility. Ms. Roberts also presented the Charter School Accountability Report.

**Item 6: Action Items:** Ms. Henderson asked Ms. Roberts to review the action items.

Ms. Roberts gave an update on the Budget Amendment reporting a projected net gain of \$62,353.18. Ms. Roberts was pleased to report the school was awarded the Safety and Security Building grant. The grant of \$29,122.20 will be used for cameras, security doors and a bullet proof window for the front office. Ms. Henderson called for a motion to approve the Budget Amendment. Ms. Lee made a motion, Dr. Semenov seconded and the motion carried. Finally, Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Henderson called for a motion to approve the Quarterly Financial Statements. Ms. Lee made the motion, Dr. Semenov seconded and the motion carried.

**Item 7:** Ms. Henderson asked if there were any Emergency Items. None were reported.

**Item 8:** Ms. Henderson asked if there were any Board Member Matters. None were reported.

**Item 9:** Ms. Henderson asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 4:45 pm.