

**Liza Jackson Preparatory School  
Board Meeting Minutes  
August 13, 2019**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, August 13, 2019. This meeting was advertised and posted.

**MEMBERS IN ATTENDANCE:** Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member, Ms. Julie Jenzen, Board Member and Dr. Amy Semenov, Board Member.

**MEMBERS ABSENT:** none

**GUESTS PRESENT:** none

Ms. Lee convened the meeting at 4:00 PM with a call to order. Ms. Lee welcomed the Board Members and guests and opened the floor to public comments.

**Item 1:** Minutes from the previous Board meeting were reviewed. Ms. Lee called for a motion to approve the minutes from the previous meeting. Dr. Semenov made the motion, Ms. Gunter seconded, and the motion carried.

**Item 2:** Ms. Lee called for a motion to approve the agenda. Ms. Jenzen made a motion to approve the agenda, Dr. Semenov seconded, and the motion carried.

**Item 3: Public Comment:** none

**Item 4: Consent Items:** Ms. Henderson asked Ms. McKinley to present the personnel changes to the Board. Ms. McKinley reported that there were no personnel changes.

**Item 5: Reports and Discussion Items:** A Principal's report was presented by Ms. McKinley informing the Board of the test results with Liza scoring in the top 2.7% of all schools in the state of Florida. Ms. McKinley also reported the upcoming important events at Liza and informed the Board of the progress on the school year. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the use of the current facility.

**Item 6: Action Items:** Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the Budget Amendments. The increased capital outlay funding was discussed as well as repairs to playground equipment, bleachers for Ron Crawford Center and bathroom redesign. Ms. Henderson called for a motion to approve the Budget Amendment. Dr. Semenov made the motion, Ms. Jenzen seconded and the motion carried. Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Henderson called for a motion to approve the Quarterly Financial Statements. Ms. Gunter made the motion, Dr. Semenov

seconded and the motion carried. Ms. Henderson asked Ms. McKinley to review the Guardian Program for the Board. Ms. McKinley reviewed the details of the program and answered questions from the Board. After a lengthy discussion, it was decided by vote to not add the program. Ms Henderson requested Ms McKinley to review the Majorie Stoneman High School Public Safety Act and how LJPS would address the policy. Ms McKinley proposed the following: Liza Jackson Preparatory School will follow the Okaloosa County School Board policy for Threat Assessment Team(s). A Threat Assessment Team will conduct an assessment of students whose behavior poses a threat to the safety of the school, staff, themselves or others. The team will consist of the School Resource Officer, the principal, the mental health therapist and a curriculum administrator. Liza Jackson Preparatory School will adopt the School Crisis Plan that stipulates mandatory training for all staff relating to an active assailant response. Liza Jackson Preparatory School will follow the Okaloosa County School District Student Code of Conduct for Elementary and Middle School students. Liza Jackson Preparatory School will report incidents related to school safety and discipline in the same reporting manner as Okaloosa County School District. One administrator will be trained in SESIR reporting. Dr. Semenov made the motion to add this policy as 4-8 Safe Schools and Security. Ms Lee seconded and the motion carried. In further discussion, Ms. Lee made the motion to add an additional SRO when deemed necessary. Dr. Semenov seconded and the motion carried.

**Item 7:** Ms. Henderson asked if there were any Emergency Items. None were reported.

**Item 8:** Ms. Henderson asked if there were any Board Member Matters. None were reported.

**Item 9:** Ms. Henderson asked for a motion to adjourn the meeting. Ms. Gunter made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:13 pm.