

**Liza Jackson Preparatory School
Board Meeting Minutes
February 18, 2020**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, February 18, 2020. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member, Ms. Julie Jenzen and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: Ms. Jo Henderson

GUESTS PRESENT: None

Ms. Lee convened the meeting at 4:00 PM with a call to order. Ms. Lee welcomed the Board Members and opened the meeting.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Lee called for a motion to approve the minutes from the previous meeting. Ms. Jenzen made a motion, Dr. Semenov seconded, and the motion carried.

Item 2: Ms. Lee called for a motion to approve the agenda. Ms. Jenzen made a motion to approve the agenda, Ms. Gunter seconded, and the motion carried.

Item 3: Public Comment: None

Item 4: Lottery Policy: Ms. Lee asked Ms. Roberts to give an update on the Student Demographics. Ms. Roberts reported that Liza was very close to the District average for all race populations with the overall difference at 0%. A breakdown of all students by race as compared to the District is included in the minutes.

Item 5: Lottery: Ms. Lee asked the Board to conduct the Kindergarten Lottery. All numbers were drawn using a random selection process and recorded via the lottery system requirements. The racial equity requirement was met in accordance to the adopted Lottery policy.

Item 6: Consent Items: Ms. Lee asked Ms. McKinley to present the personnel changes to the Board. Ms. McKinley reported on personnel changes to include two resignations, two new hires and a request for Family Medical Leave. Ms. Lee called for a motion to approve the personnel changes and request for Family Medical Leave. Ms. Jenzen made a motion, Dr. Semenov seconded, and the motion carried.

Item 7: Reports and Discussion Items: Ms. Coraine presented the Progress Monitoring updating the Board on the mid year student progress as well as the MAP Proficiency projections for 3-7th grade students. Ms. Coraine reported the reading growth from last year to present is due to a change in the curriculum, stating it was a positive change for students and teachers. A Principal's report was presented by Ms. McKinley informing the Board of the 2020-2021 School Calendar. Changes to the school calendar include 12 teacher workdays and the reduction of early release days down from 8 to 4. Ms. Lee called for a motion to approve the 2020-2021 School Calendar. Ms. Gunter made the motion, Ms. Jenzen seconded

and the motion carried. Ms. McKinley also reported on upcoming important events at Liza, achievements of student athletics and updated the Board on the ILI Flu and the Operation Octave Shield honor from Lt. Col Applegate honoring Liza Jackson and its staff for all that it has done for military families. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the use of the current facility and a copy of the signed interim agreement with Summit Construction. Ms. Roberts also presented the Charter School Accountability Report and the plans for a 15 year renewal. Finally, Ms. Roberts reviewed the CTA Application with the Board.

Item 6: Action Items: Ms. Lee asked Ms. Roberts to review the action items. Ms. Roberts gave an overview of the surplus equipment items donated to include a serving line and 7 buses. Ms. Lee called for a motion to approve the donation. Dr. Semenov made the motion, Ms. Gunter seconded and the motion carried.

Ms. Roberts gave an update on the Budget Amendment reporting a projected net gain of \$50,063.00. Ms. Roberts was pleased to report the school FTE count was up to 862. Ms. Roberts reported the ending budget balance for year at \$31,963.00. Ms. Lee called for a motion to approve the Budget Amendment. Ms. Jenzen made a motion, Dr. Semenov seconded and the motion carried. Finally, Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Lee called for a motion to approve the Quarterly Financial Statement from December 2019. Dr. Semenov made the motion, Ms. Jenzen seconded and the motion carried.

Item 7: Ms. Lee asked if there were any Emergency Items. None were reported.

Item 8: Ms. Lee asked if there were any Board Member Matters. None were reported.

Item 9: Ms. Lee asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Ms. Jenzen seconded, and the motion carried.

The Board meeting was adjourned at 5:30 pm.