

**Liza Jackson Preparatory School
Board Meeting Minutes
November 18, 2014**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, November 18, 2014. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Dr. Amy Semenov, Board Member and Ms. Donna Boles, Board Member.

MEMBERS ABSENT: Mr. Mark Lane

GUESTS PRESENT: None

Ms. Henderson convened the meeting at 4:05 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. No registrations for comment had been completed and no comments were made.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Ms. Boles made the motion, Dr. Semenov seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Ms. Lee made a motion to approve the agenda, Dr. Semenov seconded, and the motion carried.

Item 3: Consent Items: Ms. Henderson asked for any questions regarding the consent items. No questions were posed. Ms. Gunter reviewed items. Ms. Henderson called for a motion to approve the consent items. Ms. Boles made the motion, Dr. Semenov seconded, and the motion carried.

Item 4: Reports and Discussion Items: Next, Ms. Henderson moved on to the Reports and Discussion items. Ms. Gunter provided an update on staff, school goals and state testing and also updated the Board on teacher training to date. Ms. Gunter was very pleased to inform the Board that Ms. Bolieu won the Volunteer Award for the District. Next, Ms. Jamison gave an overview of the DEA scores and Reading scores by grade level and subject area within the School Report Card. Additionally, Ms. Jamison explained how these scores align with the new FSA testing. Ms. Auriemma then reported on the Civics EOC and the curricula and training programs that she has developed for Liza, the District and the State of Florida. Ms. Jenzen gave the Board a report on her research with regard to homework and shared her plans for establishing a committee to review and refine the homework policy. Next, Ms. Bailey presented the changes to the International Baccalaureate Middle Years Programme. The model for assessment, lesson plan design, rubric as well as the new requirement for the 8th Grade Community Project was reviewed and discussed at length. Next, Ms. Julie Walker gave an update on the fund raising accomplishments of the PATHS committee stating that the Fall Festival and Open House were a huge success.

Next, Ms. Roberts presented the CEO Report and informed the Board that the FTE was up by 10 students in October and that the school received a Capital Outlay increase while at the same time the cost of software and electricity increased. Additionally, she informed the Board that the school is working through

an FTE Audit and a Food Service Audit. Finally, Ms. Roberts reported that the staff was working very hard and she is looking forward to the Staff Christmas Party.

Item 5: Action Items: Ms. Henderson asked Ms. Roberts to review the Financial Report. Ms. Roberts reviewed the specific changes to the budget. Ms. Henderson called for a motion to approve the changes. Ms. Lee made the motion, Dr. Semenov seconded, and the motion carried.

Item 6: Ms. Henderson asked if there were any Emergency Items or Public Comment on Non-Agenda Items. None were reported.

Item 7: Ms. Henderson asked if there were any Board Member Matters. None were reported.

Item 8: There were no public comments.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Ms. Boles made the motion and Dr. Semenov seconded, and the motion carried.

The Board meeting was adjourned at 5:25 pm.