

**Liza Jackson Preparatory School
Board Meeting Minutes
February 16, 2016**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, February 16, 2016. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Mrs. Mary Gunter, Board Member, and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: Ms. Boles

GUESTS PRESENT: None

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. There were no public comments.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Dr. Semenov made the motion, Ms. Henderson seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Dr. Semenov made a motion to approve the agenda, Ms. Henderson seconded, and the motion carried.

Item 3: Public Comment: No public comment

Item 4: Consent Items: The resignation of Ms. Martinez and replacement by Ms. Mercado was accepted by the Board. Dr. Semenov made the motion, Ms. Lee seconded and the motion carried.

Item 5: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board on the results of the athletic teams. Ms. McKinley also reported that the school was an A+ school ranking again and informed the Board of upcoming FSA testing dates. Ms. Roberts presented her CEO report and gave an update on the Ron Crawford Recreation Center as well as plans to visit the Bay Haven School to research facility plans.

Item 6: Action Items: Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the financial statement. Mrs. Gunter made the motion to approve the report, Dr. Semenov seconded and the motion carried. Ms. McKinley presented the 2016-2017 School Calendar for approval. Ms. Henderson called for a motion to approve the calendar. Ms. Lee made the motion and Dr. Semenov seconded and the motion carried. Next, Ms. McKinley presented two Memorandums of Understanding with the Okaloosa County Health Department and NWFL. Ms. Henderson called for a motion to approve the MOUs. Dr. Semenov made the motion and Mrs. Gunter seconded and the motion carried. Lastly, Ms. Henderson asked the Board to conduct the Kindergarten Lottery. All numbers were drawn using a random selection process and recorded via the lottery system requirements. The racial equity requirement was met.

Item 7: Ms. Henderson asked if there were any Emergency Items. None were reported.

Item 8: Ms. Henderson asked if there were any Board Member Matters. Ms. Roberts scheduled a Board Retreat for June 14, 2016 to plan for the 2016-2017 School Year.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Mrs. Gunter made the motion and Dr. Semenov seconded, and the motion carried.

The Board meeting was adjourned at 5:55 pm.