

**Liza Jackson Preparatory School  
Board Meeting Minutes  
February 21, 2017**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, February 21, 2017. This meeting was advertised and posted.

**MEMBERS IN ATTENDANCE:** Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Ms. Mary Gunter, Board Member and Dr. Amy Semenov, Board Member.

**MEMBERS ABSENT:** Ms. Donna Boles

**GUESTS PRESENT:** Mr. and Mrs. John Tooley

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. Mr. and Mrs. Tooley thanked the school for what the school had done for their son. To show their appreciation they donated a wireless microphone to the school. Ms. McKinley and the Board were very appreciative and said it has been something the school has wanted for a long time.

**Item 1:** Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Dr. Semenov made the motion, Ms. Lee seconded, and the motion carried.

**Item 2:** Ms. Henderson called for a motion to approve the agenda. Ms. Lee made a motion to approve the agenda, Ms. Gunter seconded, and the motion carried.

**Item 3: Public Comment:** Mr. and Mrs. Tooley

**Item 4: Lottery Policy:** Ms. Henderson asked Ms. Roberts to present the changes to the Lottery Policy. Ms. Roberts explained the required changes necessary to comply with the new legislation. After a review and discussion, the Board made recommendations for policy changes. Ms. Henderson called for a motion to approve the changes. Dr. Semenov made the motion, Ms. Lee seconded, and the motion carried.

**Item 5: Lottery:** Ms. Henderson asked the Board to conduct the Kindergarten Lottery. All numbers were drawn using a random selection process and recorded via the lottery system requirements. The racial equity requirement was met in accordance to the newly adopted Lottery policy.

**Item 6: Consent Items:** Ms. Henderson asked Ms. McKinley to present the personnel changes to the Board. Ms. McKinley reported that there were no personnel changes.

**Item 7: Reports and Discussion Items:** Ms. Bolin presented the Progress Monitoring Report updating the Board on the mid year student progress. A Principal's report was presented by Ms. McKinley informing the Board of the 2017-2018 School Calendar. Ms. McKinley also reported the upcoming important events at Liza and informed the Board of the progress on the STEAM program. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the use of the current facility.



**Item 6: Action Items:** Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the Budget Amendments. The reduced capital outlay funding was discussed at length. Ms. Henderson called for a motion to approve the Budget Amendment. Ms. Lee made the motion, Dr. Semenov seconded and the motion carried. Finally, Ms. Roberts reviewed the Quarterly Financial Statements. Ms. Henderson called for a motion to approve the Quarterly Financial Statements. Ms. Lee made the motion, Dr. Semenov seconded and the motion carried.

**Item 7:** Ms. Henderson asked if there were any Emergency Items. None were reported.

**Item 8:** Ms. Henderson asked if there were any Board Member Matters. None were reported.

**Item 9:** Ms. Henderson asked for a motion to adjourn the meeting. Ms. Gunter made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:45 pm.

