

Liza Jackson Preparatory School
Board Meeting Minutes
August 21, 2018

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, August 21, 2018. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms Jo Henderson, Board Chair, Ms Annette Lee, Board Member, Ms Donna Boles, Board Member, and Ms Mary Gunter, Board Member.

MEMBERS ABSENT: Dr. Amy Semenov

GUESTS PRESENT: None

Ms Henderson convened the meeting at 4:00 PM with a call to order. Ms Henderson welcomed the Board members and began the meeting.

Item 1: Minutes from the previous Board meeting were reviewed. Ms Henderson called for a motion to approve the minutes from the previous meeting. Ms Lee made the motion to approve the minutes, Ms Gunter seconded and the motion carried.

Item 2: Ms Henderson called for a motion to approve the agenda. Ms Lee made a motion to approve the agenda, Ms Gunter seconded , and the motion carried.

Item 3: Public Comment: None

Item 4: Consent Items: Ms Henderson asked Ms McKinley to present personnel recommendations to the Board. The following retirement/resignations were presented:

Don Amunds-Retired July 2018	Shannon Bennett-Moved May 2018
Brooke Brewer-Moved June 2018	Traneika Carter-Personal (Health) May 2018
Hilary Gelder-Personal (Baby) June 2018	Geiselle Lilly-Retired May 2018
Ashley Miller-Moved June 2018	Teresa Nelson-Personal (Health) August 2018

The following new hires were presented:

Wendy Hanle –PE	Rebekah Harrison – K
Kayla O’Leary – 2	Kristen Boudreaux -3
Amy Hernandez – 4	Julie Marler-AfterCare/Bus
Robert White-Custodian/Bus	Justin Howard-Custodian/Bus
Joe Telford-Discipline/Bus	Janice Graves-Café/Bus
Vivian Brady-Café	

Item 5: Reports and Discussion Items:

A Principal's Report was presented by Ms McKinley informing the Board that once again LJPS received an A+ rating from the FLDOE. The student proficiency levels and rankings in the state/district in ELA, Math, Civics, Science, Algebra and Geometry were presented. Ms McKinley shared the Academic Achievement Plan that states how we will improve and continue to make gains. Ms Dailey shared with the Board updates on the STEAM Machine. The goal is to open the doors for ribbon cutting on October 1st with the first day of class to be October 8th. The FWB Chamber of Commerce will commence with the grand opening on October 1st and Ms Dailey invited the Board to attend. Ms Roberts presented her CEO report. She requested approval to grant a one-time bonus to Jody Schofield in the amount of \$5000 for his work on improving the condition of the facility. Ms Gunter made a motion to grant the one-time bonus and Ms Lee seconded the motion, the motion carried.

Item 6: Action Items: Ms Henderson asked Ms Roberts to review the action items. Ms Roberts presented the FY 1718 Final Budget Amendment. Ms Lee made the motion to accept the Final Budget Amendment, Ms Gunter seconded the motion and the motion carried. Ms Roberts then presented the Quarterly Financial Statements for the period ending 6/30/18. Ms Roberts also presented the Budget for FY 18/19. A motion to approve the budget was made by Ms Lee and seconded by Ms Henderson. The motion carried. Ms McKinley requested Ratification of approval of the School Mental Health Assistance Allocation Plan. Ms Lee made the motion to approve, Ms Henderson seconded the motion. The motion carried. Ms McKinley requested approval of the OCSD Threat Assessment Manual. If approved, LJPS will follow the district's plan. Ms Lee made the motion to approve the plan. Ms Henderson seconded the plan. The motion carried. Ms McKinley requested approval from the Board to submit the School Uniform Plan for the Students Attired for Education grant. Ms Lee made the motion to approve the Plan, Ms Henderson seconded the motion. The motion carried.

Item 7: Board Member Matters: The school calendar for the 18/19 school year was presented. Ms Lee made a motion to accept the calendar and Ms Gunter seconded the motion. The motion carried.

Item 8: Ms Henderson asked for a motion to adjourn the meeting. Ms Lee made the motion and Ms Gunter seconded the motion. The motion carried.

The Board meeting was adjourned at 5:45 PM.