

**Liza Jackson Preparatory School
Board Meeting Minutes
August 16, 2016**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, August 16, 2016. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Mrs. Mary Gunter, Board Member, Mrs. Donna Boles, Board Member and Dr. Amy Semenov, Board Member.

MEMBERS ABSENT: None

GUESTS PRESENT: None

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. There were no public comments.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Ms. Lee made the motion, Dr. Semenov seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Ms. Lee made a motion to approve the agenda, Dr. Semenov seconded, and the motion carried.

Item 3: Public Comment: No public comment

Item 4: Consent Items: Ms. Henderson asked Ms. McKinley to present the personnel recommendations to the Board. The personnel recommendations were presented and accepted by the Board. Ms. Lee made the motion, Mrs. Gunter seconded and the motion carried.

Item 5: Reports and Discussion Items: A Principal's report was presented by Ms. McKinley informing the Board of the staff updates, enrollment updates, and the overwhelming positive response to the SRO at the school. Ms. McKinley also reported the upcoming important events at Liza and informed the Board of upcoming GBD dates. Ms. Roberts presented her CEO report and gave an update on the successful use of the Ron Crawford Recreation Center as well as plans for the Booster Club for the 2016-2017 School Year. Ms. Roberts was very pleased with the After Care program and all of the athletic events taking place at the center. A new AC system is being installed to cool the gymnasium for the students as well as plans to improve the soccer fields and add bleachers to the gymnasium.

Item 6: Action Items: Ms. Henderson asked Ms. Roberts to review the action items. Ms. Roberts gave an update on the financial statement. Ms. Henderson called for a motion to approve the 15-16 Unaudited Financial Statement and final budget amendment. Mrs. Gunter made the motion to approve the report, Dr. Semenov seconded and the motion carried. Next, Ms. Roberts reviewed the 2016-2017 Budget with the Board. The budget included a raise for employees. The instructional salary schedule will follow the district. Non-Instructional and Administrative employees will receive a 3% increase. Ms. Henderson called for a motion to approve the budget. Ms. Lee made the motion, Ms. Henderson seconded and the motion carried. Finally, Ms. Roberts informed the Board that the audit of the Financial Statements

for 2015-2016 was still in progress. Next, Ms. McKinley informed the Board of the Out of Field teachers. Ms. Henderson called for a motion to approve the list of Out of Field teachers. Ms. Lee made the motion, Mrs. Gunter seconded and the motion carried.

Item 7: Ms. Henderson asked if there were any Emergency Items. None were reported.

Item 8: Ms. Henderson asked if there were any Board Member Matters. Ms. Roberts asked to schedule the Board Meetings for the 2016-2017 School Year. Meetings were set as follows: November 15, 4:00 PM, February 21, 4:00 PM, May 9, 6:00 PM.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Ms. Lee seconded, and the motion carried.

The Board meeting was adjourned at 5:15 pm.