

**Liza Jackson Preparatory School
Board Meeting Minutes
September 23, 2014**

The Board of Directors of Liza Jackson Preparatory School convened at 4:00 PM on Tuesday, September 23, 2014. This meeting was advertised and posted.

MEMBERS IN ATTENDANCE: Ms. Jo Henderson, Board Chair, Ms. Annette Lee, Board Member, Mr. Mark Lane, Board Member, Dr. Amy Semenov, Board Member and Ms. Donna Boles, Board Member.

MEMBERS ABSENT: None

GUESTS PRESENT: Ms. Hill, parent

Ms. Henderson convened the meeting at 4:00 PM with a call to order. Ms. Henderson welcomed the Board Members and guests and opened the floor to public comments. No registrations for comment had been completed and no comments were made.

Item 1: Minutes from the previous Board meeting were reviewed. Ms. Henderson called for a motion to approve the minutes from the previous meeting. Mr. Lane made the motion, Ms. Boles seconded, and the motion carried.

Item 2: Ms. Henderson called for a motion to approve the agenda. Dr. Semenov made a motion to approve the agenda, Mr. Lane seconded, and the motion carried.

Item 3: Consent Items: Ms. Henderson asked for any questions regarding the consent items. No questions were posed. Ms. Gunter noted that there was one teacher Out of Field awaiting assessment results. Ms. Henderson called for a motion to approve the consent items. Ms. Lee made the motion, Dr. Semenov seconded, and the motion carried.

Item 4: Reports and Discussion Items: Next, Ms. Henderson moved on to the Reports and Discussion items. Ms. Jenzen provided an overview of the Chromebooks to be used by 5th grade and reviewed the requirements associated with the student use of the technology. Next, Ms. Jamison gave an overview of the DEA scores and FCAT scores by grade level and subject area within the School Report Card. Additionally, Ms. Gunter added to the School Report Card presentation and discussed the End of Course exams. Ms. Gunter wanted to make special mention and compliment Ms. Auriemma for her outstanding work developing the curriculum for the Civics EOC. 100% of her students passed the Civics EOC and Ms. Auriemma's curriculum is now being used by teachers throughout the state. After the discussion of DEA and FCAT scores, Ms. Buchanan and Ms. Bailey presented the changes to the International Baccalaureate Middle Years Programme. The model for assessment, lesson plan design, rubric as well as the new requirement for the 8th Grade Community Project was reviewed and discussed at length. In an effort to streamline the work completed by the 8th grade students and emphasize the importance to the Community Project, Ms. Lee made a motion to have the 8th grade Community Project replace the 8th grade Graduation by Demonstration Project as a requirement to graduate 8th grade. Mr. Lane seconded, and the motion carried.

Finally, Ms. Roberts presented the CEO Report and informed the Board of changes in ownership to the building. Ms. Roberts reported that the new landlord has been very supportive and has made positive changes and upgrades to the property.

Item 5: Action Items: Ms. Henderson asked the Board if they had questions with regard to the Electronic Device Handbook and Agreement presented by Ms. Jenzen. No questions were posed. Ms. Henderson then called for a motion to approve the Electronic Device Handbook and Agreement. Ms. Lee made the motion, Ms. Boles seconded, and the motion carried. Next Ms. Wheeler presented the District changes to the Pupil Progression Plan. After much discussion, the Board voted to implement the changes except for the following:

End of Course Exams: - Liza will use the State developed EOC's not the Districts (F.S.1008.22(8))
Liza will use it's current policy for retention, summer school and course recovery

Mr. Lane made the motion, Dr. Semenov seconded, and the motion carried.

Ms. Roberts then reviewed the changes to the Wellness Policy. Ms. Henderson called for a motion to approved the changes. Ms. Lee made the motion, Ms. Boles seconded, and the motion carried. Finally Ms. Roberts presented the Financial Report. The budget was reviewed reporting minor adjustments to Capital Outlay funding, a 3% increase to insurance costs, and highlighting the money raised by PATHS to purchase the Chromebooks for the 5th grade. Next, Ms. Henderson called for a motion to approve the budget. Ms. Lee made the motion; Mr. Lane seconded the motion, and the motion carried. Ms. Roberts then reported that the Audit Financials produced a clean audit with no findings. Ms. Henderson asked for a motion to approve the Audit Report presented by Ms. Roberts. Ms. Lee made the motion; Mr. Lane seconded, and the motion carried. Finally, Ms. Roberts presented the Salary Schedule for the year reporting that employees will receive a salary increase comparable to a "step raise". Ms. Henderson called for a motion to approve the changes to the Salary Schedule. Ms. Lee made the motion, Mr. Lane seconded, and the motion carried.

Item 6: Ms. Henderson asked if there were any Emergency Items or Public Comment on Non-Agenda Items. None were reported.

Item 7: Ms. Henderson asked if there were any Board Member Matters. Ms. Lee asked to set the dates for the year for Board meetings. Board meeting dates are as follows: November 18, 2014, February 10, 2015 and May 19, 2015.

Item 8: There were no public comments.

Item 9: Ms. Henderson asked for a motion to adjourn the meeting. Dr. Semenov made the motion and Mr. Lane seconded, and the motion carried.

The Board meeting was adjourned at 5:50 pm.

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