

LJPS Childcare Rules Policy

The following is a list of guidelines you and your child will be expected to follow while attending the Lion Child Care Program. They have been established for the safety and well being of all of the children enrolled in the program.

Guidelines Children Must Follow

- 1. Always be honest.**
- 2. Use the two step process when solving a problem.**
 1. Use words to express your self (i.e. "Please stop").
 2. Ask an adult for help.
- 3. Speak nicely to others at all times.** Disrespect will not be tolerated.
- 4. A staff member must know where children are at all times**
- 5. Appropriate language and gestures are expected.** The use of inappropriate words and actions is not acceptable.
- 6. Toys, make-up, trading cards, cell phones, and electronic devices should not be brought to Lion Child Care.** If such items are brought then they will be collected and will only be returned upon parent request.
- 7. Chewing gum, candy, and soda will not be permitted.**
- 8. Sticks, pinecones, rocks, dirt clods, sand, insects, and small animals (frogs) may not be picked up/ brought inside the school at anytime.**
- 9. Speak for yourself.** "Tattle tales" are not necessary.

I the Parent will:

- 1. Work with the staff to solve any issue's regarding my child.**
- 2. Reinforce all rules of LJPS Childcare.**
- 3. Observe the 6:30 a.m. drop off time for students.** Staff members are not available to supervise students before that time. Students may not be dropped off earlier than 6:30 a.m. There is a early drop off fee of \$10 per minute per child.
- 4. Observe the 6:00 p.m. pick up time for students.** There will is a \$10 late fee for every 5 minutes per child.
- 5. Label all belongings.**

LJPS Childcare Discipline Policy

Kids will be kids. This is always taken into consideration when handling any situation although if a problem arises and disciplinary action must take place the procedure is as follows:

- 1st** - The child or children involved will be spoken to and the problem will be correctly identified.
- 2nd** - All children involved will be given a chance to come up with a solution and a teacher will intervene if a solution is not created.
- 3rd** - Once a solution is reached and everyone is understanding of the situation, it is discussed once more in order for the same issue to resolve itself in any future incidences.
- 4th** – The child(ren) will then be asked to redirect that negative action into something positive.

All disciplinary actions will be discussed with the parents each time there is an occurrence. If a child shows continual misconduct a behavioral agreement must be placed into effect. Severe rule infractions may result in immediate action, which will include a parent meeting with the director or designee.

Failure for a child's behavior to improve may result suspension or expulsion from the Lion Child Care Program. Decisions regarding disciplinary action are the responsibility of the Lion Childcare Director and are considered final by Liza Jackson Preparatory School as well.

 Parent's Name: _____  Child's Name: _____

I understand the discipline procedures outlined on this page. I also understand and agree to abide by the homework policy and rules policy detailed in the 2009-2010 Lion Child Care Handbook.



Parent Signature

Date



Student Signature

Date

UNDER NO CIRCUMSTANCES WILL CORPORAL PUNISHMENT BE PRACTICED AT LJPS OR THE LION CHILD CARE PROGRAM.